

Department/Division: TOTAL PARKS AND RECREATION ALL DEPARTMENTAL BUDGET		Park and Recreation Fund					Fund 100
Account and Title:	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Actual Expended	2013/14 Approved Budget	2014/15 Requested Budget	
SALARIES							
51101 Salaries	406,034	358,113	234,404	229,606	510,560	225,818	
51201 Part-time Salaries	311,360	295,943	301,153	293,619	249,406	233,222	
51301 Overtime	295	1,066	952	3,997	0	0	
51302 Holiday Pay							
Total Salaries	717,689	655,122	536,549	527,222	759,966	459,040	
BENEFITS							
51502 City Pers Contribution	78,072	70,497	64,278	67,299	46,703	45,018	
51503 Employee Paid Pers Contribution	0	0	0	0	0	0	
51506 Life Insurance	1,023	954	761	801	1,281	1,290	
51507 Medicare Tax	10,380	9,499	7,788	7,594	11,020	6,656	
51508 Social Security Tax	10,020	9,029	9,361	7,766	28,758	11,018	
51509 Flexible Benefits - Health	75,609	85,875	75,282	70,504	66,124	69,430	
51511 Long-Term Disability	2,135	1,958	1,464	1,463	2,231	2,290	
51602 Dental Insurance	6,094	5,796	4,602	4,151	3,762	3,762	
51603 Vision Insurance	2,252	2,399	1,598	1,333	1,863	1,956	
51605 Employee Assistance Program	144	145	199	159	131	134	
51704 Auto Allowance	3,610	1,078	0	0	720	720	
51705 Housing Allowance	3,008	2,168	0	0	600	600	
51706 Phone Allowance	1,504	1,319	844	842	840	840	
Total Benefits	193,850	190,718	187,188	161,912	164,032	143,712	
INSURANCE							
51800 Liability Insurance	34,912	38,513	35,512	38,186	31,074	17,928	
51810 Worker's Compensation	24,821	33,034	31,694	34,063	47,392	27,343	
Total Insurance	59,733	71,547	67,206	72,249	78,466	45,271	
SERVICES AND SUPPLIES							
52200 Safety Clothing	0	190	0	109	1,859	1,900	
52221 Communications	1,630	1,190	1,344	1,403	1,779	1,800	
52231 Equipment Maintenance	4,232	6,912	1,851	3,791	200	200	
52232 Maint. Structures/Improvement.Grounds	22,743	16,925	20,269	12,091	17,622	18,000	
52233 Memberships	1,000	900	310	890	800	800	
52234 Office Expense	8,890	5,445	8,839	9,239	8,150	8,150	
52235 Professional Services	91,110	91,422	82,647	90,581	30,520	33,500	
52236 Equipment Rental	16,237	13,748	15,610	11,492	0	0	
52240 Rental-Real Property							
52241 Special Department Expense	55,861	35,778	47,890	45,220	7,040	189,615	
52242 Small Tools & Supplies	23,012	32,018	22,715	23,786	3,140	3,140	
52243 Travel & Training	6,427	9,594	6,101	1,142	3,650	3,650	
52244 Utilities	92,407	98,289	98,366	128,797	80,000	80,000	
Total Services & Supplies	323,549	312,411	305,982	328,540	154,760	340,755	
PROGRAMS							
5002 Recreation Maintenance					128,763	240,802	
5003 Youth Programs					169,678	371,907	
5004 Adult Programs					11,086	31,153	
5005 Senior Programs					31,134	75,528	
5006 Special Events					41,940	42,746	
5007 Teen Programs					23,500	48,400	
Total Programs					406,100	810,536	
FIXED ASSETS							
53100 Improvements	2,000	0	5,005	(6,176)	0	0	
53300 Equipment	1,938	2,399	82	1,542	0	0	
Total Fixed Assets	3,938	2,399	5,087	(4,634)	0	0	
OTHER							
54500 Depreciation	84,289	488,618	81,267	61,199	0	0	
56200 Loans							
52900 Contributions	49,765	182,057	133,163	118,832	0	0	
Total Other	134,054	670,675	214,430	180,031	0	0	
EXPENDITURE TRANSFERS							
54250 Indirect Costs	121,743	88,142	202,099	181,413	0	0	
Total Expenditure Transfers	121,743	88,142	202,099	181,413	0	0	
TOTAL BUDGET	1,554,556	1,991,012	1,498,552	1,446,751	1,969,444	2,609,849	

Department/Division: 5001 Recreation-Administration						General Fund Fund 100	
Account and Title:	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Actual Expended	2013/14 Approved Budget	2014/15 Requested Budget	
SALARIES							
51101 Salaries	238,910	190,658	66,424	65,922	115,226	117,098	
51201 Part-time Salaries	7,766	6,090	4,889	6,623			
51301 Overtime	-	-	-	-			
Total Salaries	246,676	196,747	71,313	72,545	115,226	117,098	
BENEFITS							
51502 City Pers Contribution	34,267	26,239	11,613	12,160	17,509	18,256	
51503 Employee Paid Pers Contribution	-	-	-	-			
51506 Life Insurance	496	427	233	231	471	480	
51507 Medicare Tax	3,663	2,939	1,049	1,068	1,671	1,698	
51508 Social Security Tax	134	115	138	228	260	186	
51509 Flexible Benefits - Health	24,698	26,413	17,165	17,252	24,908	26,154	
51510 Retiree Health	-	-	-	-			
51511 Long-Term Disability	1,091	914	416	416	904	929	
51602 Dental Insurance	2,287	1,988	1,147	1,143	1,482	1,482	
51603 Vision Insurance	845	815	400	367	734	770	
51605 Employee Assistance Program	66	68	110	40	52	53	
51704 Auto Allowance	3,610	1,078	-	-	720	720	
51705 Housing Allowance	3,008	2,168	-	-	600	600	
51706 Phone Allowance	662	477	-	-	-	-	
Total Benefits	74,826	63,640	32,270	32,904	49,310	51,327	
INSURANCE							
51800 Liability Insurance	12,716	14,023	4,928	5,186	4,711	4,573	
51810 Worker's Compensation	5,783	12,028	4,398	4,629	7,185	6,975	
Total Insurance	18,499	26,051	9,326	9,815	11,897	11,548	
SERVICES AND SUPPLIES							
52221 Communications							
52231 Equipment Maintenance	22	224	-	-	200	200	
52232 Maintenance Structures	0	0					
52233 Memberships	900	900	310	790	800	800	
52234 Office Expense	6,120	4,039	5,417	8,283	7,200	7,200	
52235 Professional Services	6,602	6,954	7,270	10,155	7,500	10,000	
52240 Rental-Real Property	0	0					
52241 Special Department Expense	2,028	767	2,761	497	1,690	1,690	
52242 Small Tools & Supplies	247	33	68	141	100	100	
52243 Travel & Training	1,131	2,219	2,055	967	3,650	3,650	
52244 Utilities							
Total Services & Supplies	17,049	15,136	17,880	20,833	21,140	23,640	
OTHER							
54500 Depreciation	4,322	4,322	4,322	4,322			
Total Other	4,322	4,322	4,322	4,322	-	-	
FIXED ASSETS							
53100 improvements							
53300 Equipment							
Total Fixed Assets	-	-	-	-	-	-	
TOTAL BUDGET	361,372	305,895	135,111	140,419	197,573	203,614	

5001 – PARKS AND RECREATION – ADMINISTRATION

Mission Statement

The mission of the Parks and Recreation Department's Administrative Program is to provide administrative support to the community recreation programs, facilities, and City Parks and Recreation staff; play a prominent role in publicizing the department's role in the community; interacting with various community groups and interested individuals; and to provide staff support to the Parks, Beaches & Recreation Commission.

Program Description

The Recreation Administrative Program functions to provide leadership support for all Recreation programs; coordinates maintenance and general improvements to City recreation facilities; is responsible for the preparation and dissemination of agendas and minutes of the Parks, Beaches and Recreation Commission; and provides payroll and budgetary functions for the department.

Budget Line Item Descriptions

52231 Equipment Maintenance

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Computer maintenance	0	0	0	0
Office equipment repairs	500	500	200	200
Telephone service calls/hookups	0	0	0	0
Annual contract copier maintenance	<u>350</u>	<u>350</u>	<u>0</u>	<u>0</u>
Total	850	850	200	200

52233 Memberships

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
California Parks & Recreation Society:				
Agency/Director	200	200	200	200
Recreation Supervisors (2)	600	400	400	400
California Society of Park & Recreation				
Commissioners	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Total	1,000	800	800	800

52234 Office Expense

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Postage	700	700	700	700
Office supplies	1,500	1,500	1,500	1,500
Printing	0	0	0	0
Sign Maker Materials	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total	7,200	7,200	7,200	7,200

52235 Professional Services

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
On-Line Registration Fees	7,500	7,500	7,500	10,000

52241 Special Department Expense

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Supplies for Parks & Recreation Commission special events	500	500	500	500
Volunteer and contractual employee's fingerprinting	1,000	1,000	1,000	1,000
Special merit awards (plaques and other forms of recognition by the Parks & Recreation Commission)	100	100	100	100
Department of Motor Vehicles Drivers Physicals for Class B drivers and Class B license	<u>90</u>	<u>90</u>	<u>90</u>	<u>90</u>
Total	1,690	1,690	1,690	1,690

52242 Small Tools & Supplies

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Includes miscellaneous tools, keys, batteries, heavy-duty staples, etc	280	280	100	100

52243 Travel and Training

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
California Parks and Recreation Society Annual Conference:				
Registration (5)	680	0	750	750
Meals (3 days)	100	0	500	500
Lodging (2 nights)	700	0	1,400	1,400
Travel	1,000	0	1,000	1,000
California Parks and Recreation Society – Awards Dinner	<u>100</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	2,580	1,500	3,650	3,650

Department/Division: 5002 Recreation-Parks & Facility Operations					General Fund Fund 100	
Account and Title:	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Actual Expended	2013/14 Approved Budget	2014/15 Requested Budget
SALARIES						
51101 Salaries					94,395	16,726
51201 Part-time Salaries	105,862	103,115	106,563	102,046		
51301 Overtime	233	159	953	3,740		
Total Salaries	106,095	103,274	107,506	108,786	94,395	16,726
BENEFITS						
51502 City Pers Contribution	13,242	13,217	16,484	18,393	2,571	2,676
51506 Life Insurance					81	81
51507 Medicare Tax	1,719	1,701	1,708	1,692	1,369	243
51508 Social Security Tax	1,780	1,701	1,592	68	4,842	-
51509 Flexible Benefits - Health	9,640	12,780	13,614	13,655	4,659	4,892
51510 Retiree Health						
51511 Long-Term Disability					133	136
51602 Dental Insurance	716	704	710	699	228	228
51603 Vision Insurance	270	301	247	225	113	119
51605 Employee Assistance Program					8	8
51704 Auto Allowance					-	-
51705 Housing Allowance					-	-
51706 Phone Allowance					84	84
Total Benefits	27,368	30,405	34,355	34,731	14,087	8,467
INSURANCE						
51800 Liability Insurance	3,774	4,164	4,924	5,320	3,860	653
51810 Worker's Compensation	3,237	3,571	4,394	4,748	5,886	996
Total Insurance	7,011	7,735	9,318	10,068	9,746	1,650
SERVICES AND SUPPLIES						
52200 Safety Clothing	0	190	-	109		
52221 Communications	1,630	1,190	1,344	1,403		
52231 Equipment Maintenance	4,210	6,688	1,851	3,791		
52232 Maint. Structures/Improvement/Grounds	22,743	16,925	20,289	12,091		
52233 Memberships	0	0				
52234 Office Expense	4	207	2,817	-		
52235 Professional Services	33,577	34,902	34,047	33,088		
52236 Equipment Rental	9,825	9,576	7,851	7,277		
52240 Rental-Real Property						
52241 Special Department Expense	0	205	62	8		
52242 Small Tools & Supplies	367	863	494	750		
52243 Travel and Training	0	0				
52244 Utilities	92,407	98,289	98,386	128,797		
Total Services & Supplies	164,563	169,034	167,131	187,313		
PROGRAMS						
F01 Mission Blue					23,872	63,000
F02 Community Center					15,703	60,200
F03 Community Park					28,652	63,300
F05 Modular Building at BES					6,271	8,366
F06 Mission Blue Tennis Court					3,133	3,600
F07 Lipman Tennis Court					-	1,800
F08 Sunrise Room					4,507	23,000
F09 Teen Center					5,807	-
F10 4 Solano					1,431	-
F11 BES Restroom					943	2,300
F12 Portable toilets at Lipman Field					3,700	3,658
F13 Portable toilet at Fisherman's Park					3,200	3,778
F14 MBC Restrooms					-	1,200
F15 Sign Board					-	6,600
FF1 Mission Blue Field					31,544	-
Total Programs					128,763	240,892
OTHER						
54500 Depreciation	71,750	477,446	71,146	51,932		
Total Other	71,750	477,446	71,146	51,932		
FIXED ASSETS						
53100 Improvements	2,000	0	5,005	(6,176)		
53300 Equipment	1,493	1,471	-	377		
Total Fixed Assets	3,493	1,471	5,005	(5,799)		
EXPENDITURE TRANSFERS						
54250 Indirect Costs	57,829	50,382	56,706	53,925		
Total Expenditure Transfers	57,829	50,382	56,706	53,925		
TOTAL BUDGET	438,109	839,746	451,167	437,956	245,990	267,644

5002 PARKS AND RECREATION—PARKS & FACILITIES OPERATIONS

Mission Statement

The mission of the Park and Recreation Department's Parks & Facilities Maintenance program is, in coordination with Public Works, to provide functional, clean, safe and well-maintained facilities for activities, meetings, and rental space for recreation programs, community organizations and citizen-sponsored social activities and parks for passive and active recreational activities.

Program Description

This program is responsible for the coordinated general maintenance of:

- | | |
|---|---|
| 1 - Community Park | 8 - Teen Center |
| 2 - 4 Solano Street building and playground | 9 - Modular building and Office space at Brisbane Elementary School |
| 3 - Sunrise Senior Activity Room | 10 - Park Lane Skatepark & Basketball Courts |
| 4 - Firth Park | 11 - Quarry Road Park |
| 5 - Community Center | 12 - Crocker Park Recreational Trail |
| 6 - Mission Blue Park | |
| 7 - Ball fields at Lipman and Brisbane Elementary schools | |

Budget Line Item Descriptions

52200 Safety Clothing

	2009/10	2010/2011	2011/2012	2012/2013
Safety Clothing	300	300	300	300

52221 Communications

	2009/10	2010/2011	2011/2012	2012/2013
DSL for Mission Blue	400	400	400	400
Telephone service Mission Blue Center	400	400	400	400
Telephone service Community Center	<u>400</u>	<u>400</u>	<u>400</u>	<u>400</u>
Total	1,200	1,200	1,200	1,200

52231 Equipment Maintenance

	2009/10	2010/2011	2011/2012	2012/2013
Vehicle repair and maintenance on the recreation vans	1,050	1,050	1,050	1,050
Gas and oil for the recreation vans	<u>1,050</u>	<u>1,050</u>	<u>1,050</u>	<u>1,050</u>
Total	2,100	2,100	2,100	2,100

52232 Maintenance—Structures/Improvements/Grounds

	2009/10	2010/2011	2011/2012	2012/2013
Mission Blue Center and Park				
Carpet Cleaning	1,000	1,000	1,000	1,000
Operation supplies	2,800	2,800	2,800	2,800
Janitorial supplies	2,900	2,900	2,900	2,900
Teen Center				
Janitorial & Operation Supplies	1,500	1,500	1,500	1,500
Community Park				
Janitorial Supplies	2,500	2,500	2,500	2,500
BES – Recreation Office and Modular				
Janitorial Supplies	500	500	500	500
Carpet Cleaning	1,500	1,500	1,500	1,500
Community Center Library Park				
Operational Supplies	1,500	1,500	1,500	1,500
Janitorial Supplies	1,500	1,500	1,500	1,500
Community Swimming Pool				
Janitorial and Maintenance Supplies	2,500	2,500	500	500
Sunrise Room				
Repairs and Maintenance	900	900	900	900
Janitorial and Maintenance Supplies	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
Total	20,300	20,300	18,300	18,300

52234 Office Expense

	2009/10	2010/2011	2011/2012	2012/2013
Office supplies	250	250	250	250
Reservation Software	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>0</u>
Total	250	250	2,750	250

52235 Professional Services

	2009/10	2010/2011	2011/2012	2012/2013
Janitorial services: MBC, Comm. Center, Sunrise Room, Teen Center, Community Swimming Pool, and BES Office and Modular	36,100	36,100	36,100	36,100
Here Comes the Guide	<u>0</u>	<u>2,000</u>	<u>2,200</u>	<u>0</u>
Total	36,100	38,100	38,300	36,100

52236 Equipment Rental

	2009/10	2010/2011	2011/2012	2012/2013
Portable toilets at recreational facilities	3,700	3,700	3,700	3,700
Portable toilet at Fisherman's Park	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>
Total	6,900	6,900	6,900	6,900

52242 Small Tools & Supplies

	2009/10	2010/2011	2011/2012	2012/2013
Miscellaneous tools - hardware, vacuum cleaners, brushes, mops, buckets, ladder, etc. for the Community Center, Mission Blue Center, Pool, Teen Center, and Sunrise Room,	650	650	650	650

52244 Utilities

	2009/10	2010/2011	2011/2012	2012/2013
Park Landscaping	75,000	77,000	77,000	55,000
Mission Blue Center	11,000	12,000	12,000	12,000
Community Center	6,500	7,000	7,000	7,000
Teen Center	3,000	3,500	3,500	3,500
Sunrise Room	2,500	3,000	3,000	3,000
Recreation Department Modular	<u>2,000</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Total	100,000	105,000	105,000	83,000

53100 Improvements

	2009/10	2010/2011	2011/2012	2012/2013
Community Center Floor Replacement/Resurface	0	0	3,500	0
Community Center Improvements	4,000	4,000	7,500	0
Native Plant Material	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total	5,000	5,000	12,000	1,000

53300 Equipment

	2009/10	2010/2011	2011/2012	2012/2013
Community Center				
Tables	900	900	900	900
Mission Blue Center	0	0	0	0
Replacement Chairs	350	350	350	350
Replacement Tables	500	500	500	500
Replacement Carpet			7,500	0
Renew Wood Floor			4,000	0
Repair Kitchen Floor			1,500	0
Paint lobby and Conference Room	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>6,500</u>
Total	1,750	1,750	16,750	8,250

Budgets

Programs	2013/14 Expenditures	2013/14 Revenues	2014/15 Expenditures	2014/15 Revenues
Mission Blue	23,872	81,042	63,000	54,000
Community Center	15,703	13,969	60,200	5,000
Community Park	28,652	10,000	63,300	13,333
Modular Building at BES	6,271		8,366	
MBC Tennis Court	3,133		3,600	
Lipman Tennis Court			1,800	
Sunrise Room	4,507		23,000	
Teen Center	5,807			
4 Solano	1,431			
BES Restroom	943		2,300	
Portable toilets at Lipman Field	3,700		3,658	
Portable toilet at Fisherman's Park	3,200		3,778	
MBC Restroom			1,200	
Sign Board			6,600	
Mission Blue Field	31,544	8,000		15,000
Total	128,763	113,010	240,802	87,333

Department/Division: 5003 Recreation-Youth Activities						General Fund Fund 100
Account and Title:	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Actual Expended	2013/14 Approved Budget	2014/15 Requested Budget
SALARIES						
51101 Salaries	146,251	146,582	145,449	145,425	219,383	50,179
51201 Part-time Salaries	135,083	131,266	138,816	131,754		
51301 Overtime	62	35	29			
Total Salaries	281,397	277,884	284,296	277,179	219,383	50,179
BENEFITS						
51502 City Pers Contribution	26,529	26,738	30,871	31,465	7,712	8,029
51506 Life Insurance	461	461	463	461	243	243
51507 Medicare Tax	4,028	3,991	4,199	4,039	3,181	728
51508 Social Security Tax	5,744	5,391	6,155	5,870	10,570	-
51509 Flexible Benefits - Health	37,941	42,532	40,988	35,499	12,902	13,547
51510 Retiree Health	-	-	-	-	-	-
51511 Long-Term Disability	913	913	917	917	398	408
51602 Dental Insurance	2,800	2,799	2,443	2,004	684	684
51603 Vision Insurance	1,034	1,156	844	644	339	356
51605 Employee Assistance Program	68	68	80	109	24	24
51704 Auto Allowance	-	-	-	-	-	-
51705 Housing Allowance	-	-	-	-	-	-
51706 Phone Allowance	737	737	739	737	252	252
Total Benefits	80,255	84,787	87,688	81,445	36,384	24,271
INSURANCE						
51800 Liability Insurance	14,720	16,242	19,718	21,266	8,970	1,960
51810 Worker's Compensation	12,626	13,931	17,598	18,980	13,681	2,989
Total Insurance	27,346	30,173	37,316	40,246	22,651	4,949
SERVICES AND SUPPLIES						
52231 Equipment Maintenance	-	-	-	-	-	-
52234 Office Expense	5	-	87	71		
52235 Professional Services	21,757	21,469	12,724	26,228		
52236 Equipment Rental	6,612	4,172	7,759	4,215		
52240 Rent-Real Property						
52241 Special Department Expense	22,359	31,105	22,142	22,884		
52242 Small Tools & Supplies	9	-	82	-		
52243 Travel & Training	35					
52244 Utilities						
Total Services & Supplies	50,777	56,747	42,794	53,397	0	0
OTHER						
52900 Contributions	29,365	161,857	114,463	98,732		
54500 Depreciation	3,273	1,905	874	-		
Total Other	32,638	163,762	115,337	98,732	-	-
PROGRAMS						
Y01 K-5th Grade Basketball					417	2,100
Y02 6-8th Grade Basketball					4,920	5,060
Y03 Youth Baseball					2,723	3,300
Y04 2-5th Grade Flag Football					-	2,000
Y05 6-8th Grade Flag Football					2,100	3,500
Y06 6-8th Grade Volleyball					2,030	3,140
Y08 6-8th Grade Track Team						1,700
Y15 Golf Team						2,300
YXX Tee Ball Baseball						800
C01 Art Class					1,140	2,359
C06 Tae Kwon Do Youth						2,500
C08 Youth Tennis					-	643
C21 Lego Camp					806	4,400
C10 Tiny Tots					726	4,849
R01 Preschool					2,023	35,347
R02 Kindercafe					946	8,268
R03 After School					5,259	72,670
R04 Summer Pre-School					127	-
D01 Spring Camp					2,149	12,999
D02 Summer Camp					18,336	68,033
D03 Winter Camp					2,976	12,999
SD1 BES Contribution					38,000	38,000
SD2 High School Bus					85,000	85,000
Total Programs					169,678	371,907
FIXED ASSETS						
53300 Equipment						
Total Fixed Assets						
EXPENDITURE TRANSFERS						
54250 Indirect Costs	22,429	3,518	102,673	92,141		
Total Expenditure Transfers	22,429	3,518	102,673	92,141		
TOTAL BUDGET	494,841	638,671	670,214	641,146	446,016	481,965

5003 PARKS AND RECREATION—YOUTH ACTIVITIES

Mission Statement

The mission of the Park and Recreation Department's Youth Activities Program is to provide a variety of recreational opportunities for Brisbane youth in safe and pleasant facilities that enrich their lives and aid in their physical and social development.

Program Description

This program supports a comprehensive array of youth classes and programs that include sports, leisure activities, special classes, seasonal camps, trips and social interaction.

Budget Line Item Descriptions

52200 Safety Clothing

	2009/10	2010/2011	2011/2012	2012/2013
Staff Clothing	475	475	0	0

52235 Professional Services

	2009/10	2010/2011	2011/2012	2012/2013
Elementary and middle school sports program/coaches/league fees/officials/clinics	13,000	13,000	13,000	13,000
Music Together	0	0	0	0
Tae Kwon Do Instructor	3,400	3,400	3,400	3,400
Youth Art	3,400	3,400	3,640	3,640
Tennis Instructor	900	900	900	900
Baton Instructor	1,100	1,100	1,200	1,200
Tiny Tot Playgroup (M.O.B.)	1,700	1,700	1,760	1,760
Youth dance DJ	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>
Total	23,800	23,800	24,200	24,200

52236 Equipment Rental

	2009/10	2010/2011	2011/2012	2012/2013
Transportation for Summer Camp	6,400	6,400	7,650	7,650
Transportation for Winter Camp	2,550	2,550	3,400	3,400
Transportation for Spring Camp	<u>850</u>	<u>850</u>	<u>3,400</u>	<u>3,400</u>
Total	9,800	9,800	14,450	14,450

52241 Special Departmental Expense

	2009/10	2010/2011	2011/2012	2012/2013
Seasonal Camps	14,200	14,200	14,000	14,000
Youth Sports	12,000	12,000	6,000	6,000
Club Rec A.S.	2,550	2,550	2,500	2,500
Pre School	1,500	1,500	1,500	1,500
Tiny Tot Playgroup	400	400	100	100
Total	30,650	30,650	24,100	24,100

52242 Small Tools and Supplies

	2009/10	2010/2011	2011/2012	2012/2013
Included are tools and supplies used by the Preschool/Youth Program such as wrenches, screwdrivers, hoses, ladders, vacuum cleaners, paint, brushes, sign paper, etc	300	300	100	100

52900 Contributions

	2009/10	2010/2011	2011/2012	2012/2013
Brisbane School District ¹	37,400	37,400	37,400	37,400
Jefferson High School Subsidy ²	67,500	67,500	67,500	67,500
Total	104,900	104,900	104,900	104,900

¹This subsidy was used during 2010/11 for the following activities:

- Brisbane Homework Center
- Lipman Homework Center
- Student user Fees/Technology
- Lipman Multipurpose room extra cleaning
- Lipman M/P Restroom extra cleaning
- BES office space

²This subsidy is proposed to be used for

- Transportation
- After school classes

Programs	Budgets					
	2013/14 Expenditures	2013/14 Revenues	Users	2014/15 Expenditures	2014/15 Revenues	Users
K-5th Grade Basketball	417	720	10	2,100	1,680	24
6-8th Grade Basketball	4,920	2,686	42	5,000	4,200	60
Youth Baseball	2,723	3,138	50	3,300	3,500	50
K-5th Grade Flag Football				2,000	1,680	24
6-8th Grade Flag Football	2,100	1,142	18	3,500	1,680	24
6-8th Grade Volleyball	2,030	1,087	22	3,140	1,050	15
6-8th Grade Track Team				1,700	350	5
6-8th Grade Golf Team				2,300	350	5
Tee Ball				800		
Baseball				800		
Art Class	1,140	1,547	37	2,359	4,403	50
Tae Kwon Do				2,500	2,220	27
Tennis				643	1,169	15
Lego Camp	806	1,653	18	4,400	5,700	32
Tiny Tots	726	999	10	4,849	584	292
Preschool	2,023	37,940	20	35,347	38,000	
Kindercare	946	8,487	23	8,268		
After School	5,259	59,386	59	72,670	60,000	
Summer Pre- School	127	1,190	15			
Spring Camp	2,149	6,099	34	12,999		
Summer Camp	18,336	62,310	56	68,033		
Winter Camp	2,976	7,395	27	12,999		
BES Contribution	38,000	0		38,000		
High School Bus	85,000	16,000	50	85,000		
Total	169,678	211,779		371,907	126,566	

Department/Division: 5004 Recreation-Adult Activities General Fund
Fund 100

Account and Title:	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Actual Expended	2013/14 Approved Budget	2014/15 Requested Budget
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SALARIES						
51101 Salaries						
51201 Part-time Salaries	1,633	2,705	2,536	2,203	-	-
51301 Overtime						
Total Salaries	1,633	2,705	2,536	2,203	-	-
BENEFITS						
51502 City Pers Contribution	224	391	430	403	-	-
51506 Life Insurance					-	-
51507 Medicare Tax	24	41	37	33	-	-
51508 Social Security Tax	4	-	-	-	-	-
51509 Flexible Benefits - Health					-	-
51510 Retiree Health					-	-
51511 Long-Term Disability					-	-
51602 Dental Insurance					-	-
51603 Vision Insurance					-	-
51605 Employee Assistance Program					-	-
51704 Auto Allowance					-	-
51705 Housing Allowance					-	-
51706 Phone Allowance					-	-
Total Benefits	251	432	467	436	-	-
INSURANCE						
51800 Liability Insurance	176	194	229	247	-	-
51810 Worker's Compensation	151	166	204	221	-	-
Total Insurance	327	360	433	468	-	-
SERVICES AND SUPPLIES						
52232 Maintenance - Structures						
52233 Memberships	100	-	-	100		
52234 Office Expense	98	42	13	6		
52235 Professional Services	15,025	13,773	19,313	12,581		
52240 Rental-Real Property						
52241 Special Department Expense	2,163	680	1,357	1,010		
52242 Small Tools & Supplies	13	-	-	-		
Total Services & Supplies	17,399	14,495	20,683	13,696	-	-
PROGRAMS						
C50 Oil Painting					2,880	3,000
C51 Tae Kwon Do					960	1,039
C52 Tai Chi					983	-
C53 Tennis					79	214
C54 Yoga					2,453	7,900
C56 Vinyasa Yoga					-	8,600
A02 Adult Softball					3,731	7,050
A04 Open Gym					-	3,350
Total Other	-	-	-	-	11,086	31,153
OTHER						
54500 Depreciation	2,148	2,148	2,148	2,148		
Total Other	2,148	2,148	2,148	2,148	-	-
EXPENDITURE TRANSFERS						
54250 Indirect Costs	6,830	6,413	5,888	6,089		
Total Expenditure Transfers	6,830	6,413	5,888	6,089	-	-
TOTAL BUDGET	28,588	25,552	32,255	25,039	11,086	31,153

5004 PARKS AND RECREATION—ADULT ACTIVITIES

Mission Statement

The mission of the Parks and Recreation Department's Adult Activities Program is to provide adults (18 years and older) with a variety of leisure time activities and programs held at safe and aesthetically pleasing facilities.

Program Description

This program offers adults leisure time opportunities, including adult sports leagues, special interest classes and activities, and special events.

Budget Line Item Descriptions

Memberships

	2009/10	2010/2011	2011/2012	2012/2013
League Fees	0	0	100	100

52234 Office Expense

	2009/10	2010/2011	2011/2012	2012/2013
Included are office supplies required for adult activities such as paper, pens, notebooks, scissors, calculators, etc.		250	250	200

52235 Professional Services

	2009/10	2010/2011	2011/2012	2012/2013
Dance Instructors	8,600	8,600	8,600	8,600
Yoga Instructors	5,700	5,700	5,700	5,700
Softball Umpires	6,300	6,300	6,300	6,300
Other Contractual Instructors	2,500	2,500	1,000	1,000
Tai Chi Instructor	1,900	1,900	1,848	1,848
Basketball Referees	1,900	1,900	1,890	1,890
Tae Kwon Do Instructor	1,500	1,500	3,410	3,410
Co-ed Volleyball Referees	1,200	1,200	1,225	1,225
Fitness Instructors	1,200	1,200	0	0
Tennis Instructor	2,500	2,500	2,478	2,478
Digital Photography Instructors	360	360	360	360
Total	33,660	33,660	32,811	32,811

52241 Special Department Expense

	2009/10	2010/2011	2011/2012	2012/2013
Awards for adult softball, volleyball and basketball leagues	2,800	2,800	2,750	2,750
Dance Instructors	400	400	400	400
Yoga Instructors	200	200	200	200
Softball Umpires	200	200	200	200
Scorebooks and miscellaneous supplies	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>
Total	3,700	3,700	3,650	3,650

52242 Small Tools and Supplies

	2009/10	2010/2011	2011/2012	2012/2013
Includes keys, locks, tape, staplers, batteries, paint, extension cords, small tools, rakes, and shovels	285	285	50	50

Budgets

Programs	2013/14			2014/15		
	Expenditures	Revenues	Users	Expenditures	Revenues	Users
Oil Painting	2,880	4,181	15	3,000	4,230	12
Tae Kwon Do	960	1,850	24	1,039	589	8
Tai Chi	983	1,101	20			
Adult Tennis	79	158	5	214	172	3
Yoga	2,453	3,680	40	7,900	5,154	351
Vinyasa Yoga				8,600	7,000	
Adult Softball	3,731	2,218	60	7,050	8,040	12 teams
Open Gym	-	-	0	3,350	1,620	540
Total	11,086	13,186		31,153	26,805	

Department/Division: 5005 Recreation-Senior Citizens Activities General Fund
Fund 100

	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Actual Expended	2013/14 Approved Budget	2014/15 Requested Budget
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Account and Title:	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Actual Expended	2013/14 Approved Budget	2014/15 Requested Budget
SALARIES						
51101 Salaries				-2511.74		
51201 Part-time Salaries	21,706	22,277	22,414	23,527	38,424	16,726
Total Salaries	21,706	22,277	22,414	21,015	38,424	16,726
BENEFITS						
51502 City Pers Contribution	698	788	969	825	6,059	2,676
51506 Life Insurance					81	81
51507 Medicare Tax	72	82	107	73	557	243
51508 Social Security Tax					-	-
51509 Flexible Benefits - Health	(205)				4,659	4,892
51510 Retiree Health						
51511 Long-Term Disability					133	136
51602 Dental Insurance					228	228
51603 Vision Insurance	(6)				113	119
51605 Employee Assistance Program					8	8
51704 Auto Allowance					-	-
51705 Housing Allowance					-	-
51706 Phone Allowance					84	84
Total Benefits	559	870	1,076	898	11,922	8,467
INSURANCE						
51800 Liability Insurance	1,234	1,361	1,472	1,590	1,571	653
51810 Worker's Compensation	1,058	1,168	1,314	1,419	2,396	996
Total Insurance	2,292	2,529	2,786	3,009	3,967	1,650
SERVICES AND SUPPLIES						
52221 Communications						
52231 Equipment Maintenance						
52234 Office Expense						
52235 Professional Services	5,495	6,370	7,190	6,372		
52236 Equipment Rental						
52240 Rental-Real Property						
52241 Special Department Expense	6,005	2,248	5,965	3,205		
52242 Small Tools & Supplies						
Total Services & Supplies	11,500	8,618	13,155	9,577	-	-
PROGRAMS						
S01 Sunrise Room Drop-ins					-	23,000
S02 Bingo					1,056	1,000
S03 Agile Aging					1,450	2,600
S04 Movie Day					168	28
S06 Art					3,110	3,400
S07 Knitting					-	-
S08 Computer Class					2,150	-
SC3 Senior Club					23,200	45,500
Total Programs					31,134	75,528
OTHER						
52900 Contributions	20,400	20,400	18,700	22,100		
54500 Depreciation						
Total Other	20,400	20,400	18,700	22,100	-	-
FIXED ASSETS						
53300 Equipment	73	109	82	-		
Total Fixed Assets	73	109	82	-	-	-
EXPENDITURE TRANSFERS						
54250 Indirect Costs	11,119	9,093	10,598	7,775		
Total Expenditure Transfers	11,119	9,093	10,598	7,775	-	-
TOTAL BUDGET	67,648	63,896	68,811	64,375	85,447	102,370

5005 – PARKS AND RECREATION—SENIOR CITIZENS ACTIVITIES

Mission Statement

The mission of the Parks and Recreation Department's Senior Citizens Activities Program is to provide seniors with a dedicated space for meetings and activities, and support services for their social, emotional and physical needs.

Program Description

The Senior Citizens Activities program strives to maintain functioning and safe facilities; provide programs and support staff; to provide funding for the weekly senior luncheon program and travel; and to provide volunteer opportunities in a wide range of other recreation programs.

Budget Line Item Descriptions

52221 Communications

	2009/10	2010/2011	2011/2012	2012/2013
Provides for phone services at the Sunrise Senior Activity Room	450	450	0	0

52235 Professional Services

	2009/10	2010/2011	2011/2012	2012/2013
Class instructors	4,500	4,500	8,000	8,000

52241 Special Department Expense

	2009/10	2010/2011	2011/2012	2012/2013
Trips	2,800	2,800	2,800	2,800
Instructional supplies	1,700	1,700	3,200	3,200
Total	4,500	4,500	6,000	6,000

52900 Contributions

	2009/10	2010/2011	2011/2012	2012/2013
This account provides for the monthly contribution by the City to the Brisbane Senior's Club	20,400	20,400	20,400	20,400

53300 Equipment

	2009/10	2010/2011	2011/2012	2012/2013
Replacement of equipment (chairs, tables etc.) at the Sunrise Senior Activity Room	380	380	380	380

Programs	Budgets					Annual Users
	2013/14 Expenditures	2013/14 Revenues	Users	2014/15 Expenditures	2014/15 Revenues	
Sunrise Room Drop-ins				23,000		1,368
Bingo	1,056		491	1,000		408
Agile Aging	1,450		408	2,600		408
Movie Day	168		412	28		456
Art	3,110		274	3,400		258
Knitting	-		165			
Computer Class	2,150		306			
Senior Club	23,200	-	1,680	45,500		1,920
Total	31,134	-		75,528	-	

Department/Division: 5006 Recreation-Special Events/Communications								General Fund Fund 100	
Account and Title:	2007/08 Actual Expended	2008/09 Actual Expended	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Actual Expended	2013/14 Approved Budget	2014/15 Requested Budget	
SALARIES									
51101 Salaries									
51201 Part-time Salaries	1,337	1,649	1,595	1,708	2,467	2,449	16,300	16,726	
51301 Overtime				872		257			
Total Salaries	1,337	1,649	1,595	2,580	2,467	2,707	16,300	16,726	
BENEFITS									
51502 City Pers Contribution	50	214	178	202	383	435	2,571	2,676	
51506 Life Insurance						42	81	81	
51507 Medicare Tax	21	30	23	23	41	24	236	243	
51508 Social Security Tax	55	34	21	37	41	350	-	-	
51509 Flexible Benefits - Health	23	130	85	301	290		4,659	4,892	
51510 Retiree Health									
51511 Long-Term Disability							133	136	
51602 Dental Insurance	2	22	6	19	16	18	228	228	
51603 Vision Insurance	1	8	2	8	6	6	113	119	
51605 Employee Assistance Program						0	8	8	
51704 Auto Allowance							-	-	
51705 Housing Allowance							-	-	
51706 Phone Allowance							84	84	
Total Benefits	162	437	314	590	776	875	8,113	8,467	
INSURANCE									
51800 Liability Insurance	124	133	156	172	164	178	666	653	
51810 Worker's Compensation	105	114	134	148	147	159	1,016	996	
Total Insurance	230	247	290	320	311	337	1,683	1,650	
SERVICES AND SUPPLIES									
52233 Memberships									
52234 Office Expense	27,741	15,314	2,553	1,157	500	524			
52235 Professional Services	7,680	9,942	6,350	6,000					
52240 Rent-Real Property	0	0							
52241 Special Department Expense	58,096	47,245	43,063	31,327	36,933	39,768			
52243 Travel and Training									
Total Services & Supplies	93,516	72,501	51,966	38,484	37,433	40,292			
PROGRAMS									
E02 Day in the Park							21,944	22,000	
E03 Brisbane Derby							3,738	-	
E04 Brisbane day at Giants							1,010	1,800	
E08 Lagoon Clean-up Day							870	-	
E09 Beautification Day							724	900	
E10 Festival of Lights							4,154	4,000	
E11 Concerts in the Park							9,000	14,000	
E16 Hydrant Painting							500	-	
E17 Bike to Work Day								46	
Total Programs	0	0	0	0	0	0	41,940	42,746	
FIXED ASSETS									
53100 Improvements									
53300 Equipment									
54500 Depreciation	425	425	425	425	425	425			
Total Fixed Assets	425	425	425	425	425	425	0	0	
EXPENDITURE TRANSFERS									
54250 Indirect Costs	16,413	18,253	7,764	7,708	6,875	3,308			
Total Expenditure Transfers	16,413	18,253	7,764	7,708	6,875	3,308			
TOTAL BUDGET	112,073	93,512	62,354	50,107	48,288	47,945	68,035	69,588	

5006 PARKS AND RECREATION—SPECIAL EVENTS/CITIZEN COMMUNICATION

Mission Statement

The mission of the Parks and Recreation Department's Special Events/Citizen Communication is to coordinate special events of community interest, and to provide written publications of interest to citizens of Brisbane, with the intent of encouraging community participation and involvement.

Program Description

This program is responsible for coordinating special events such as the Community Festival, Festival of Lights, Star Awards, Concerts in the Park, Monte Carlo Night, Beautification Day, Fitness Fair, Water Carnival, Giants Community Night, Fire Hydrant Painting Program and Lagoon Clean-up Day.

Budget Line Item Descriptions

52234 Office Expense

	2009/10	2010/2011	2011/2012	2012/2013
Printing	0	0	2,000	2,000

52241 Special Department Expense

	2009/10	2010/2011	2011/2012	2012/2013
Day in the Park/Community Festival	21,000	21,000	21,000	21,000
Concerts in the Park	18,000	19,000	19,000	19,000
Monte Carlo Night	4,000	4,000	0	0
Festival of Lights	3,000	3,000	3,000	3,000
Beautification Day	600	600	600	600
Fire Hydrant Painting	500	500	500	500
Lagoon Clean-up Day	400	400	400	400
Total	47,500	48,500	44,500	44,500

Budgets

Programs	2013/14		Users	2014/15		Users
	Expenditures	Revenues		Expenditures	Revenues	
Day in the Park	21,944	3,005	600	22,000	3,500	700
Brisbane Derby	3,738	3,800	34			
Brisbane day at Giants	1,010	1,010	75	1,800	1,800	100
Lagoon Clean-up Day	870	400	72			
Beautification Day	724		42	900		60
Festival of Lights Concerts in the Park	4,154		400	4,000		400
Hydrant Painting	9,000	9,000	1,500	14,000	9,000	1,000
Bike to Work Day	500	-	-	46		1,000
Total	41,940	17,215		42,746	14,300	

Department/Division: 5007 Recreation-Teen Activities					General Fund Fund 100	
Account and Title:	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Actual Expended	2013/14 Approved Budget	2014/15 Requested Budget
SALARIES						
51101 Salaries	20,873	20,873	22,531	20,770	81,576	41,816
51201 Part-time Salaries	37,715	28,782	23,477	25,017		
51301 Overtime						
Total Salaries	58,588	49,655	46,008	45,787	81,576	41,816
BENEFITS						
51502 City Pers Contribution	2,934	2,921	3,528	3,618	6,426	6,690
51506 Life Insurance	66	66	66	66	203	203
51507 Medicare Tax	852	722	647	666	1,183	606
51508 Social Security Tax	2,338	1,785	1,456	1,551	2,531	-
51509 Flexible Benefits - Health	3,450	3,849	4,226	4,098	8,960	9,408
51510 Retiree Health	-	-	-	-	-	-
51511 Long-Term Disability	130	130	131	131	332	340
51602 Dental Insurance	286	286	287	286	570	570
51603 Vision Insurance	106	119	100	92	282	296
51605 Employee Assistance Program	10	10	10	10	20	20
51704 Auto Allowance	-	-	-	-	-	-
51705 Housing Allowance	-	-	-	-	-	-
51706 Phone Allowance	105	105	106	105	210	210
Total Benefits	10,277	9,993	10,555	10,622	20,717	18,344
INSURANCE						
51800 Liability Insurance	2,136	2,357	4,077	4,399	3,335	1,633
51810 Worker's Compensation	1,832	2,022	3,639	3,926	5,087	2,491
Total Insurance	3,968	4,379	7,716	8,325	8,422	4,124
SERVICES AND SUPPLIES						
52221 Communications	-	-	-	-	-	-
52231 Equipment Maintenance	-	-	-	-	-	-
52232 Maint. Structures/Improvement.Grounds	-	-	-	-	-	-
52233 Memberships	-	-	-	-	-	-
52234 Office Expense	109	-	5	355	-	-
52235 Professional Services	2,304	1,954	2,104	2,158	-	-
52236 Equipment Rental	-	-	-	-	-	-
52241 Special Department Expense	2,603	551	622	732	-	-
52242 Small Tools & Supplies	26	18	11	11	-	-
52243 Travel & Training	5,287	7,375	3,964	175	-	-
52244 Utilities	-	-	-	-	-	-
Total Services & Supplies	10,330	9,898	6,906	3,431	-	-
PROGRAMS						
T04 Teen Dances					1,600	2,400
T03 Field Trips					1,300	3,000
T02 Youth Adversary Committee					600	1,000
After School Activities						40,000
Other Teen Activities					20,000	2,000
Total Other	-	-	-	-	23,500	48,400
OTHER						
54500 Depreciation	2,372	2,372	2,372	2,372		
Total Other	2,372	2,372	2,372	2,372	-	-
FIXED ASSETS						
53100 improvements						
53300 Equipment	373	819	-	1,165		
Total Fixed Assets	373	819	-	1,165	-	-
EXPENDITURE TRANSFERS						
54250 Indirect Costs	15,772	11,028	19,259	18,175		
Total Expenditure Transfers	15,772	11,028	19,259	18,175	-	-
TOTAL BUDGET	101,679	88,145	92,817	89,878	134,215	112,684

5007 – PARKS AND RECREATION – TEEN ACTIVITIES AND PROGRAMS

Mission Statement

The mission of the Parks and Recreation Department's Teen Activities and Programs is to provide youth, ages 11 through 18 years, with programs, activities and a safe and nurturing facility dedicated to meet their leisure time needs.

Program Description

The function of the Teen Programs is to offer programs and activities to Brisbane teens that enrich their lives and foster healthy, positive lifestyles while meeting their educational, recreational and/or social needs.

Budget Line Item Descriptions

52231 Equipment Maintenance

	2009/10	2010/2011	2011/2012	2012/2013
Computer repairs	760	760	500	500

52234 Office Expense

	2009/10	2010/2011	2011/2012	2012/2013
Postage	200	200	200	200
Office supplies	250	250	250	250
Books and magazines	100	100	100	0
Advertising	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>
Total	600	600	600	500

52235 Professional Services

	2009/10	2010/2011	2011/2012	2012/2013
Disc Jockey	1,900	1,900	1,900	1,900
Alarm system	<u>700</u>	<u>700</u>	<u>700</u>	<u>700</u>
Total	2,600	2,600	2,600	2,600

52241 Special Department Expense

	2009/10	2010/2011	2011/2012	2012/2013
General recreation supplies	1,600	1,600	1,600	1,600
Field trips (Camping, spring/winter/summer excursions)	1,300	1,300	1,300	1,300
Dance and party food and supplies	1,000	1,000	1,000	1,000
Special merit awards (trophies, T-shirts, recognition plaques)	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>
Total	4,500	4,500	4,500	4,500

52242 Small Tools

	2009/10	2010/2011	2011/2012	2012/2013
Miscellaneous supplies	220	220	100	100

52243 Travel and Training

	2009/10	2010/2011	2011/2012	2012/2013
Training of five Youth Advisory Committee members through the California Parks and Recreation Society's YAC Attack Program	220	220	200	0
Youth and Teen Resources programs	100	100	100	0
Tuition Reimbursement	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>5,000</u>
Total	320	320	5,300	5,000

53300 Equipment

	2009/10	2010/2011	2011/2012	2012/2013
Chairs	380	380	400	400
Computer Furniture	475	475	0	0
Computers and Game Console			2,500	0
Indoor furniture	380	380	400	400
Tables	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Total	1,435	1,435	3,500	1,000

Budgets

Programs	2013/14 Expenditures	2013/14 Revenues	Users	2014/15 Expenditures	2014/15 Revenues	Users
Teen Dances	1,600	1,580	316	2,400	1,500	240
Field Trips	1,300			3,000		
Youth Advisory Committee	600			1,000		
After School Activities				40,000		
Other Teen Activities	20,000			2,000		
Total	23,500	1,580		48,400	1,500	

Department/Division: 5008 Recreation- Aquatics General Fund
Fund 100

Account and Title:	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Actual Expended	2013/14 Approved Budget	2014/15 Requested Budget
SALARIES						
51101 Salaries	81,459	82,092	64,063			
51201 Part-time Salaries	170,878	169,858	168,956	198,376	194,682	199,769
51301 Overtime	563	574	879	802	700	
Total Salaries	252,900	252,524	233,898	199,178	195,382	199,769
BENEFITS						
51502 City Pers Contribution	13,441	13,621	12,941	3,094	3,856	4,014
51506 Life Insurance	264	264	189		122	122
51507 Medicare Tax	3,668	3,663	3,393	2,888	2,823	2,897
51508 Social Security Tax	9,419	9,587	9,527	11,066	10,554	10,830
51509 Flexible Benefits - Health	5,591	5,828	5,027		5,376	5,645
51510 Retiree Health	-	-				
51511 Long-Term Disability	522	522	373	-	199	204
51602 Dental Insurance	1,143	1,159	945	-	342	342
51603 Vision Insurance	422	453	372	(60)	169	178
51605 Employee Assistance Program	39	39	33	-	12	12
51704 Auto Allowance	-	-				
51705 Housing Allowance	-	-				
51706 Phone Allowance	-	-			126	126
Total Benefits	34,509	35,134	32,799	16,988	23,578	24,370
INSURANCE						
51800 Liability Insurance	10,223	10,174	16,769	12,237	7,960	7,802
51810 Worker's Compensation	8,768	8,726	14,966	10,922	12,140	11,899
Total Insurance	18,991	18,900	31,735	23,159	20,100	19,702
SERVICES AND SUPPLIES						
52200 Safety Clothing	1,157	598	165	1,537	1,859	1,900
52221 Communications	1,710	1,569	1,420	1,823	1,779	1,800
52231 Equipment Maintenance	-	-	1,682	2,764		
52232 Maint. Structures/Improvement.Grounds	9,129	1,516	21,144	31,599	17,622	18,000
52233 Memberships	25	-				
52234 Office Expense	974	1,037	889	1,310	950	950
52235 Professional Services	17,374	12,751	17,087	19,378	23,020	23,500
52236 Equipment Rental	-	-				
52240 Rental of Real Property	-	-				
52241 Special Department Expense	29,127	26,506	6,623	3,505	5,350	187,925
52242 Small Tools & Supplies	1,205	2,309	2,026	3,724	3,040	3,040
52243 Travel & Training	939	-	96	-		
52244 Utilities	49,552	47,858	49,151	44,105	80,000	80,000
Total Services & Supplies	111,192	94,144	100,282	109,745	133,620	317,115
OTHER						
54500 Depreciation	76,931	78,485	77,855	78,879		
Total Other	76,931	78,485	77,855	78,879		
FIXED ASSETS						
53300 Equipment	(8,054)		7,630			
Total Fixed Assets	(8,054)		7,630			
EXPENDITURE TRANSFERS						
54250 Indirect Costs	92,653	72,999	93,709	73,243		
Total Expenditure Transfers	92,653	72,999	93,709	73,243		
TOTAL BUDGET	579,122	552,186	577,908	501,192	372,681	560,956

5008 – PARKS AND RECREATION – AQUATICS

Mission Statement

The mission of the Aquatics Program is to provide a comprehensive swim program and superior facility for all ages at the Community Swimming Pool.

Program Description

The Community Pool functions as a year-round swimming pool providing recreation opportunities and health and wellness programs for the entire community. The Aquatics Program includes American Red Cross Swim Lessons, adult lap swim programs, recreation swimming for families, birthday party packages, teen parties, private facility rentals, fitness classes, infant and preschool programs, lifeguard training classes, Water Safety Instructor classes, special events, masters swimming, youth swim team, adult intensive swim camp, Lipman School Educational Programs, scuba diving classes, and special needs swim programs.

Budget Line Item Descriptions

52200 Safety Clothing

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Safety clothing	1,859	1,859	1,859	1,900

52221 Communications

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Central alarm system services	1,209	1,209	1,209	1,200
Telephone service	<u>570</u>	<u>570</u>	<u>570</u>	<u>600</u>
Total	1,779	1,779	1,779	1,800

52232 Maintenance – Structural

	Budgets			
	2011/12	2012/13	2013/14	2014/15
Pool Chemicals	17,622	17,622	17,622	18,000

52234 Office Expense

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Office supplies	665	665	665	665
Monthly passes, punch passes, day camp passes and wrist bands	<u>285</u>	<u>285</u>	<u>285</u>	<u>285</u>
Total	950	950	950	950

52235 Professional Services

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Water Aerobics Instructor	9,500	9,500	9,500	9,500
Swim Coach	1,520	1,520	1,520	2,000
Janitorial Service	<u>0</u>	<u>0</u>	<u>12,000</u>	<u>12,000</u>
Total	11,020	11,020	23,020	23,500

52241 Special Department Expense

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
American Red Cross training materials, certification fees, service support fees, and books	1,425	1,425	1,425	1,425
Summer sports/aquatic camp (new)	1,425	1,425	1,425	0
Swim Camp – Adult (sponsored event)	2,500	2,500	2,500	0
Canvass Shade Replacement				3,000
Resurface, Replaster and retile pool floor				100,000
Rustproof and repaint gazebo				3,500
Pool Deck concrete repair				<u>80,000</u>
Total	5,350	5,350	5,350	187,925

52242 Small Tools & Supplies

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Pool operating supplies including kickboards, rescue tubes, ring buoys, lifeguard umbrellas, swimming supplies for sale (caps, goggles, etc.), and CPR first aid supplies.	3,040	3,040	3,040	3,040

52243 Travel and Training

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
California Aquatics Management School.(Asilomar)	665	0	0	

52244 Utilities

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
PG&E	49,200	49,200	50,000	50,000
Water and Sewer	<u>15,000</u>	<u>15,000</u>	<u>30,000</u>	<u>30,000</u>
Total	64,200	64,200	80,000	80,000

53300 Equipment

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Pool Vacuum	6,000			